

MINUTES
SCAPA Bi-Monthly Meeting
February 19, 2015
Submitted by: Tim Peters

Ann Fink opened the meeting at 9:30 AM by thanking and welcoming everyone for attending. There were a total of 15 members and two guests in attendance. Our host for the meeting was Nancy Sousa of Bon Secours St. Francis Hospital in Charleston, SC.

Ann introduced the morning speaker, Richard Davis of the McClain Group. Mr. Davis gave a presentation on Performance Management. At the conclusion the group took a break for lunch.

The chapter business meeting was held after lunch and started off by presenting Nancy Sousa with a gift for hosting the meeting. Ann asked everyone if they had read the minutes from the last chapter meeting. Tracy Rutland approved the last meeting minutes and Pat Hinson seconded the motion.

The treasurer's report was presented by Nancy Sousa and a motion was made by Kelvin Byrd to accept and Pat Hinson seconded the motion.

Ann brought up that there was no secretary elected at the December meeting and today she asked Tim Peters if he would accept the secretary position. He accepted and membership voted yes to accept.

Ann asked Joan Roland for any updates on the payroll conference, she informed the chapter they didn't have anything going on at the moment. The conference group should have an update for the April meeting.

Ann return the discussion to the officers and board members stating we only elected two and we need three board members and Tracy Fish stepped up to fill the third spot. Tracy's selection to board member was motioned by Pat Hinson and seconded by Nancy Sousa.

Ann then asked if anyone could host the next meeting and Tracy Fish stated that she would look into hosting one of the meetings and would contact her. Pat Hinson also stated that she would call around to see if she could get something setup.

Ann ask the chapter if there was anything else that needed to be addressed and one of the members mentioned the office of vice president and president elect and Ann said that she would review the bi-laws. The member discussed reasoning for the president elect position and it was decided that the vice president's position would be changed to vice president/president elect.

The 50/50 drawing was done and Laura Ivey was the winner. Door prizes were won by Nancy Sousa, Tracy Fish and Ann Fink afterward their pictures were taken

Susan Bishop introduced the afternoon speaker, Jason Coker from the U.S. Dept of Labor. He spoke on Fair Labor Standard Act. At the conclusion of his presentation the meeting was closed by Ann who thanked everyone for coming.